



**SOUTHERN ASSOCIATION OF COLLEGIATE REGISTRARS AND  
ADMISSIONS OFFICERS (SACRAO) 7-10 February 2016**

Title.....

Forename.....

Surname.....

Institution.....

Post Held.....

Telephone No. ....

Email .....

I wish to apply for the SROC Conference Bursary to enable me attend the Southern Association of Collegiate Registrars and Admissions Officers Conference which is being held in Oklahoma City OK 7-10 February 2016.

I attach a personal statement in support of this application (250 words maximum)

I confirm that my application has the full support of my institution, as witnessed by the countersignatory, and that costs over and above the bursary amount will be met by the same. I understand that my hotel accommodation, travel and subsistence and delegate fees up to a maximum of £1750 will be paid by SROC following the submission of associated receipts upon return to the UK. Further, I confirm that I will submit a written conference report to the SROC committee and my parent institution within one month of the conference end date, and that I am prepared to share my findings with SROC delegates at the SROC annual conference 2016.

Signature .....Date .....

Countersigned.....Date.....

Countersignatory Institution and Position (e.g. Academic Registrar)

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Email.....

**Return completed form by 19 October 2015 to:**

Jayne Hornsby  
Student Records & Examinations Office  
University of Kent  
Giles Lane  
Canterbury, Kent CT2 7NZ,  
(email: [J.C.Hornsby@kent.ac.uk](mailto:J.C.Hornsby@kent.ac.uk))